

The Association of Pretoria Attorneys

PO Box 3864
PRETORIA
0001

Room 5.15
Fifth Floor
High Court Building
Vermeulen Street
PRETORIA
0002

Tel: (012) 323 2520/323 6201
Fax/Faks: (012) 323 4388



Die Pretoriase Prokureursvereniging

Posbus 3864
PRETORIA
0001

Karmer 5.15
Vyfde Vloer
Hooggeregshofgebou
Vermeulenstraat
PRETORIA
0002

Date/Datum

Dear members,

MEMBERSHIP FEES: FINANCIAL YEAR JULY 2010 – JUNE 2011

Enclosed herewith, please find our invoice in respect of your firm's annual membership fees. You will note that we render only one invoice per firm and trust that this will assist you in sending us your remittance. Membership fees currently amount to only **R199.50 (VAT inclusive)** per member per year.

The Association's banking particulars are set out below and you are more than welcome to make electronic payment of the invoice. Should you prefer to make electronic payments proof of such payment must be faxed to the Association's offices on (012) 323 4388:- ATTENTION LANA

**THE ASSOCIATION OF PRETORIA ATTORNEYS
STANDARD BANK – CHURCH SQUARE
ACCOUNT NUMBER: 0105 46227 - CHEQUE ACCOUNT
BRANCH CODE: 010 045**

Kindly also provide us with your firm's VAT – registration number which must appear on all your VAT invoices to enable you to claim same back.

We also attach hereto an information sheet for your kind attention. We are in the process of updating our records and request that you provide the full particulars of each member of your firm that is a member of the Association (which includes personal e-mail particulars which assist in our communication with our members). Kindly complete the attached sheet and return same to our offices as soon as possible. Should additional members of your firm be interested in becoming members of the Association, their details must please be forwarded to us when convenient.

We invite you to discuss any problems which you may have with Mrs Lana Cordier of the Association who may be contacted on telephone number (012) 323 6201/323 2520 or facsimile number (012) 323 4388.

Yours faithfully

ALASTAIR SMITH
(Treasurer)

INFORMATION SHEET /
MEMBERSHIP APPLICATION.

FIRM'S NAME : _____

POSTAL ADDRESS : _____
_____ code _____

STREET ADDRESS : _____
_____ code _____

ACCOUNT DEPT : Person _____
Tel no _____
E-mail _____

TELEPHONE NO : _____

FAX NO : _____

PIGEON HOLE NO : LDH - _____

DOCEX NO : _____

NUMBER OF PROFESSIONAL ASSISTANTS IN YOUR FIRM: _____

VAT NUMBER : _____

NAMES OF MEMBERS

PERSONAL E-MAIL ADDRESS

1. _____ ** _____

2. _____ ** _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____